

ProjectManager

with facultative Assessment IPMA Level C,B



What requirements do I have to meet?

You have planned, organised, managed and closed out successful projects. You have guided your project teams with communicative and methodical competence, taking into account your special and difficult leadership role as project manager. You have developed from both a personal and a professional perspective. Now you want to obtain external certification of your project management competence.

What are the entry requirements?

Participants should have a qualification as business administrator, business economist, master craftsman, skilled technician and/or chartered engineer (Chamber of Industry and Commerce certificate, state-recognised qualification, university of applied science degree, university degree or similar) with at least 3 years of experience as project manager, project controller, commercial project manager, project consultant or similar. Level D certification from the GPM Deutsche Gesellschaft für Projektmanagement or the IPMA International Project Management Association is also necessary.

What does the course cover?

It provides more in-depth project management knowledge and intensive preparation for the assessment. This includes:

- Preparation for the two-hour certification level-related knowledge test
- Instructions on how to prepare reports, i.e. project list, project summary, literature conspectus, project case study
- Tips on how to conduct yourself during the assessment

Visit the website at www.ottmann.de/download/pm_qualification.pdf for further information.

What methods are used?

Our trainers provide the theoretical input and show you how to use the documents to prepare for the assessment. They know what you need to demonstrate your competence and successfully complete the assessment process. The course includes alternating workshops, presentations and discussions which ensure a high level of interaction and intensive exchange between the participants and trainer. It makes the

learning process an interesting experience and preparation for the assessment a personal gain! Your course materials (including textbook, workbook, photographic documentations) provide you with the theoretical basis for certification. They also, more importantly, provide you with valuable assistance as a reference work in your everyday project management work.

How do I get started?

The more than 10,000 project managers who have participated in our courses are already successful in their new functions after obtaining a first-rate qualification. Round off your project management competence by taking part in this course and acquire the necessary methodical competence to pass your assessment and obtain IPMA Level C or B certification.

What does the assessment mean for me?

You receive independent confirmation of your competence! The GPM, the German member of the IPMA International Project Management Association, has a certification body called PM-Zert which performs project personnel assessments. Depending on the qualification attained -in accordance with the internationally recognised IPMA Four Level Certification System (IPMA 4-L-C) - the following certificates are issued:

Level A: Certified Projects Director (IPMA)

Level B: Certified Senior Project Manager (IPMA)

Level C: Certified Project Manager (IPMA)

Level D: Certified Project Management Associate (IPMA)

Visit the website at www.ottmann.de/download/pm_certification.pdf for further information.



Who are your trainers?

The charismatic and competent trainers at Ottmann & Partner GmbH Management Consulting have decades of experience in their specific field of project management. They are all certified the IAPM™ certification body and know what they are talking about.

In trainer benchmarkings, our trainers have been the highest rated project management trainers since 2001!

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Where and when do the courses take place? What is your investment?

Look for a suitable course date on the website at www.ottmann.de.

You can book a hotel, e.g. for a course in Röthenbach an der Pegnitz, at www.avenon.de. The board and accommodation costs are paid directly to the hotel.

1.270 € plus VAT for IPMA members and 1,390 € plus VAT for non members.

The course fee includes the cost of course materials and a variety of snacks and beverages during the coffee breaks. The charge for assessment by PM-Zert depends on the level of certification (Level C Certified Project Manager or Level B Certified Senior Project Manager), the entry level (Level D Certified Project Management Practitioner or Level C Certified Project Manager) and the person's status as GPM member or non-member. It costs between 1,100 € and 2,100 € (fees last revised 09.2009). The fee is payable in advance of the assessment and is not covered by the course fee. You will receive an invoice for the fee in conjunction with your registration confirmation.

Any more questions?

Call +49 911 570 00 04 or e-mail seminar@ottmann.de and our team will be happy to answer them!

How to register for the "Project Manager" course.

The number of participants is restricted to guarantee optimum training results. Registrations are made in order of receipt.

Fax the following registration form to +49 911 2 37 92 99 or send it to:

Ottmann & Partner GmbH

Course Administrator
Bahnhofstr. 9
90552 Roethenbach



Registration for the course in: _____ from - to: _____

Binding registration for:

Surname: _____ First name: _____ Qualification/title: _____

Company/institution: _____ Department: _____

Street.: _____ City + post code: _____

Phone: _____ Fax: _____ E-mail: _____

IPMA member yes no

I confirm that I satisfy the professional course requirements and accept the terms and conditions of participation.

Place, date, signature